



TOWN OF NEW MILFORD

Office of the Zoning Commission
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6095 • Fax (860) 210-2664
www.newmilford.org

ZONING PERMIT APPLICATION

Office Use Only

Tax Map: _____

Tax Lot: _____

Zone: _____

Date Rec.: _____

Please review the Zoning procedures on the reverse side before filling out the below information.

1) PROPERTY INFORMATION

Site Street # & Address: _____

Phone #: _____

Property Owner: _____

Cell #: _____

Mailing Address (if applicable): _____

(optional)

Subdivision Name & Lot #: _____

Contractor/Agent: _____

Address: _____

Business Phone #: _____

2) TYPE OF STRUCTURE

A PLOT PLAN INDICATING THE PROPOSED ACTIVITY, INCLUDING A STREET NUMBER FOR THE ACTIVITY ADDRESS, MUST BE ATTACHED IN ORDER TO PROCESS THIS APPLICATION. LIST EACH ITEM WITH DIMENSIONS INDIVIDUALLY (house, garage, deck, etc.)

Addition House Pool Deck Garage Shed Other

Description: _____

Dimensions of Structure: _____
Width Length Max Height # of Stories Average Height Use

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Width Length Max Height # of Stories Average Height Use

Type of Work New Replacement Alteration Other: _____

Interior Renovation: _____

Current Use: _____

Proposed Use: _____

3) SIGNATURE

Property Owners Signature (required) _____ Date _____

Contractor/Agent Signature _____ Date _____

Zoning Permit Fees

Please note that a fee is not required for interior work only

The Zoning fee is based upon the cost of construction

Construction Cost	Zoning Fee	State Fee	Total Fee
\$0 - 2,500	\$15.00	+ \$60.00	\$75.00
\$2,501 - 5,000	\$30.00	+ \$60.00	\$90.00
\$5,001 - 25,000	\$75.00	+ \$60.00	\$135.00
\$25,001 - 50,000	\$150.00	+ \$60.00	\$210.00
\$50,001 - 100,000	\$200.00	+ \$60.00	\$260.00

Construction Cost	Zoning Fee	State Fee	Total Fee
\$100,001 - 200,000	\$250.00	+ 60.00	\$310.00
\$200,001 - 500,000	\$300.00	+ 60.00	\$360.00
\$500,001 - 750,000	\$350.00	+ 60.00	\$410.00
\$750,001 - 1,000,000	\$500.00	+ 60.00	\$560.00
\$1,000,001 and up	see staff	+ 60.00	see staff

If the proposed construction includes earth disturbance and the foundation or slab exceeds 500 square feet, an additional \$100.00 Zoning permit fee will apply.

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Approved Denied N.P.R. #: _____

Signature Z.E.O. / L.U.I. _____ Date _____

Reason for Denial (if applicable); List Section of the Regulations

C/O Signoff: _____
Initials Date

ZONING APPLICATION PROCEDURES

Please read carefully as some of the application procedures have changed.

Before you start the Zoning permit process, please contact or visit the New Milford Building Department, as there may be additional paperwork that will need to be signed by the Zoning Department.

The following information is needed to process a Zoning Permit Application:

- If you are not the property owner, the property owner will need to sign the application form or a letter of consent with the property owner's signature will need to be submitted to the Zoning Department.
- Sections 1, 2, & 3 on the Zoning application form must be filled out completely. Structures (house, garage, deck, etc.) and dimensions should be listed separately in section 2.
- A plot plan or survey of the property, showing the property lines, must be attached indicating the proposed activities and dimensions of the structure(s).
- For any interior renovations a floor plan of existing and proposed changes will need to be submitted with the application.

Once submitted, the application will be reviewed by Zoning personnel. Please allow a minimum of five (5) business days to process the application. After the permit has been reviewed the Zoning office will contact you with the status of your application. Payment is required at the time the permit is issued. To determine the permit fee, please refer to the section located at the bottom of the application entitled "Zoning Permit Fees". A fee will not be required for interior work only.

NOTE: Detached accessory buildings that have a footprint greater than 900 square feet; a maximum peak height greater than 20 feet or is proposed to have a separate septic system will require special permit approval by the Zoning Commission. A special permit application can be obtained online at www.newmilford.org or at the Zoning Office.

The Zoning regulations defines Height of a Building as *"The vertical distance measured from the average level of the finished grade at the four (4) corners of the building to the highest point of the roof for flat roofs; to the deck line for mansard roofs and to the mean height between eaves and ridge for gable, hipped or gambrel roofs."*

The hours of the New Milford Zoning Office are Monday - Friday, 8am to 4:30pm.