



# SUBDIVISION APPLICATION

Town of New Milford Planning Commission  
Town Hall, 10 Main Street, New Milford, CT 06776  
860-355-6080 or [PlanningComm@newmilford.org](mailto:PlanningComm@newmilford.org)

### FOR OFFICE USE ONLY

DATE SUBMITTED: \_\_\_\_\_

DATE ACCEPTED: \_\_\_\_\_

FEE PAID:\$ \_\_\_\_\_ CK #: \_\_\_\_\_

### TYPE OF APPLICATION

SUBDIVISION       RE-SUBDIVISION

#### 1. PROPERTY INFORMATION:

Site address: \_\_\_\_\_

Assessor's Map#: \_\_\_\_\_ /Lot #: \_\_\_\_\_ Zone: \_\_\_\_\_ Area: \_\_\_\_\_ (acres)

Property within 500 feet of an adjoining municipality  YES  NO

Aquifer Protection Area or watershed  YES,  NO      100 year floodplain  YES  NO

#### 2. SUBDIVISION INFORMATION:

Name of Proposed Subdivision: \_\_\_\_\_

Number of Lots: \_\_\_\_\_ Length of road(s) to be constructed (if applicable see #6): \_\_\_\_\_

Dedication of Open Space  YES  NO      Fee-in-Lieu of Open Space  YES  NO

Public Sewer  YES  NO      On Site Septic Systems  YES  NO

Public Water Supply  YES  NO      Private Wells  YES  NO

Sanitary Review Fee submitted to Health Department  YES\*  NO      \*Date: \_\_\_\_\_

Application submitted to Inland Wetlands  YES\*  NO      \*Date: \_\_\_\_\_

Waiver Requested  YES\*\*  NO      \*\* Please attach written request including section(s) of the Subdivision Regulations and reason(s) for waiver

#### 3. APPLICANT/AGENT:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### 4. OWNER(S) OF RECORD (WITH 10% OR MORE INTEREST):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

PRIMARY CONTACT:      Applicant/Agent       Engineer       Property Owner

<sup>1</sup> In accordance with P.A. 06-53 the applicant must notify the Commissioner of the CTDPH and the local water company

**5. SIGNATURES (original ink – not scanned or faxed):**

This application is considered complete when all information and documents required by the Subdivision Regulations have been submitted and the fee paid. The undersigned warrants the truth of all statements contained herein and in all accompanying documentation to the best of his/her knowledge and belief.

**APPLICANT SIGNATURE:** \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**OWNER SIGNATURE:** \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**OWNER SIGNATURE:** \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**6. FEES**

Application fee (# of Lots x \$450.00)	\$ _____	
Proposed Town Road(s) (# of linear feet x \$2.00)	\$ _____	
State of Connecticut Land Use Fee	\$ <u>60.00</u>	<b>TOTAL</b> _____

**7. ATTACHMENTS:**

An application for Subdivision/Re-Subdivision shall include *1 (one) original and 12 (twelve) copies* of the following unless otherwise noted:

- \_\_\_ Subdivision/Re-Subdivision Application – *this form* (§3.2)
- \_\_\_ Transmittal Letter – narrative overview of the project (§4.2)
- 8 (eight) reduced sized (11” x 17”) of the following maps/ plans may replace 8 (eight) full sized copies**
- \_\_\_ Existing conditions map (§4.3)
- \_\_\_ Record subdivision map (§4.5)
- \_\_\_ Infrastructure construction plans and profile drawings (§4.6)
- \_\_\_ Feasibility map (§4.7)
- \_\_\_ Site Development plan including grading and sedimentation and erosion control plan (§4.8)
- \_\_\_ A table showing the percentage of steep slopes and wetlands for each lot (§3.2.1.p)
- 5 (five) of each of the following shall be submitted:**
- \_\_\_ Design reports including drainage report and sanitary/water supply reports (§4.6)
- \_\_\_ Site photographs (§4.4)
- 1 (one) of each of the following shall be submitted:**
- \_\_\_ Copy of restrictive covenants (§3.2.1.k)
- \_\_\_ Copy of deed demonstrating title as of application date (§3.2.1.l)
- \_\_\_ Affidavit of transfers since September 20, 1958 (§3.2.1.m)
- \_\_\_ A release granting the Commission or its agents permission to enter the property (§3.2.1.n)
- \_\_\_ Names and addresses of adjacent property owners (§3.2.1.o)

For a proposed affordable housing development **5 (five)** of each of the following shall also be included:

- \_\_\_ Copy of the affordability plan pursuant to CTGS 8-30g (§3.2.1.q)
- \_\_\_ Architectural drawings (§4.9)

Please see §3.2.4 of the Subdivision Regulations for a re-subdivision application, cluster conservation subdivision application or an affordable housing subdivision application.

*The New Milford Subdivision Regulations can be found at [www.newmilford.org](http://www.newmilford.org) or in the Planning Office.*